

**APPROVED 02/14/2007**

At 6:05 pm Chairman Gene Cordes called the meeting to order. Present were Selectmen Gene Cordes and Peter Bolduc; and Town Administrator Heidi Carlson. Donald Gates Jr arrived at 6:10 pm.

Selectmen discussed the Public Budget Hearing from last evening.

Selectmen began reviewing the mail folder and draft reports.

With regard to the position posted in December, the town has only received one application for the part-time driver position for the Highway Department. With all information now in order, Gates moved to appoint Leon Holmes Sr as a part-time seasonal Highway Department laborer and equipment operator/truck driver with a pay rate of \$15.00 per hour retroactive to the beginning of the current payroll. Bolduc seconded and the vote was unanimously approved 3-0.

**NEW BUSINESS**

1. Selectmen reviewed the payroll manifest \$18,851.32 and accounts payable manifest \$20,053.12 dated for 08 February 2008. Motion was made by Bolduc to approve the payroll manifest \$18,851.32. Gates seconded and the vote was unanimously approved 3-0. Motion was made by Bolduc to approve the accounts payable manifest \$20,053.12. Gates seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed an Excavation Certification and Tax Warrant for \$45.00 on parcel 02-070 owned by Conrad Magnusson. With all in order, Gates moved to approve it, seconded by Bolduc. The vote was unanimously approved 3-0.

3. There was no outgoing correspondence. Carlson indicated that the correspondence they directed last week, had been sent to Torromeo and Iacozzi regarding the outstanding 2004 taxes that are due to be deeded.

4. Selectmen reviewed the folder of incoming correspondence. This included an email from Keith Stanton regarding the Selectmen's letter from last week regarding the cost saving measures to fund the return line from Exeter. The Board directed Carlson to respond on their behalf indicating they are in receipt of his email and if he would like to further discuss it, the Board is available and an appointment can be scheduled.

5. Selectmen considered the Assessor's recommendation on abatement for parcel 05-004.028 at 34 Midnight Sun Drive. The Assessor has reinspected the home to correct interior building information. This resulted in a reduction in assessment of \$11,000 and a recommended abatement of \$233.53 in taxes. Bolduc moved to approve the Assessor's recommendation on this property, granting the abatement. Gates seconded and the vote was unanimously approved 3-0.

6. Selectmen reviewed a 2008-09 Intent to Cut for parcel 01-063 owned by John and Harlow Cole, with work to be done by Fred LeClair. This is an ongoing operation, and will be sent to the Department of Revenue Administration as soon as they will accept 2008 Intents. With all in order, the form was approved and signed by the Board.

Richard Butler came into the Board's meeting at 6:55 pm. He provided some updates regarding current Department matters. The Department has been busy with the inclement weather this week.

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There was some follow-up discussion to Chief Heselton's remarks from a while ago regarding daytime availability of rescue personnel, as well as the overall department operations. Butler said that Brett Hunter was now heading up the operations of EMS within the department, and that it was going well. Butler said that someone from the State was coming down to meet with some of the officers to discuss some of the EMS matters.

Butler had nothing further for the Board to consider, and he left the meeting at approximately 7:10 pm.

**OLD BUSINESS**

1. Selectmen reviewed the minutes for 31 January 2008 and 06 February 2008. Motion was made by Bolduc to approve the minutes of February 6, 2008 as written. Gates seconded and the vote was approved 3-0. Motion was made by Bolduc to approve the minutes of January 31, 2008 as written. Gates seconded and the vote was approved 3-0.
2. Selectmen reviewed the finalized version of the Selectmen's Report for the Annual Report. After little discussion, Gates moved to approve the Selectmen's final draft of the report for the Town Report. Bolduc seconded and the vote was unanimously approved 3-0.
3. Selectmen reviewed and signed the final warrant for posting and publishing for 2008 Town Meeting.
4. Selectmen reviewed and finalized the warrant article narrative report for Town Report. Motion was made by Gates to approve it as finalized. Bolduc seconded and the vote was unanimously approved 3-0. Selectmen also assisted with the writing of the Town Report Appreciation page.
5. Carlson advised the Selectmen that the final draft of the Cable Committee report had been emailed and sent to all members of the Committee. Tom McGall, Brande McLean and Neal Janvrin had responded back with comments, which were incorporated into the report. Other than Peter Bearse, who had sent the report, the other Committee members had not responded to the report, so it will go in the Town Report in its current form.

**NEW BUSINESS CONTINUED**

7. Selectmen reviewed Assessor Scott Marsh's memo regarding 2007 equalization ratio report from the NH Department of Revenue Administration. The Board discussed the mean and median numbers. The ratio for 2007 is 96.8%.
8. Selectmen discussed attending one of the regional NHMA meetings which is slated to discuss the retirement system in New Hampshire. They will make a decision about who can attend as the date gets closer. The session closest to Fremont is Tuesday March 25<sup>th</sup> in Hampton NH.
9. The Treasurer has presented cash flow spreadsheets to the Selectmen's Office and the School Administrative Offices in an effort to get information on historical spending such that she can begin to better invest the Town's funds.

**NEXT WEEK**

The Budget Committee meets tonight for the School portion of the Public Budget Hearing; and will reconvene again at 7:30 pm on Monday February 11, 2008 to make recommendations on any School District petitions received and to sign final budget forms. Gates will head upstairs to participate in the Public Hearing, as the Board's representative to the Budget Committee.

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The next regular Board meeting will be held on Thursday February 14, 2008 at 6:00 pm. A public hearing in accord with RSA 40:13 (SB2) will be held at 7:30 pm.

With no further business to come before the board, at 7:25 pm, motion was made by Gates and seconded by Bolduc to adjourn the meeting. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator